

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 289th meeting held on
Wednesday 18 February 2026, at 7.00pm, in the New Room of Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), C Ambury, B Corris, V Dunlop, M Green, J Howard, M Iliff, A Macro, S Stoker and G Wingrove. Clerk in attendance.

1. Apologies for absence

Apologies were received from Cllr S Moss (unwell).

2. Acceptance of Apologies

The above apologies were accepted by the Trustee.

3. Declarations of interest

Cllr C Ambury: mooring holder, plot holder, member of Orford Sailing Club and river user; Cllr M Green: allotment holder, supplier to Orford Country Market; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; Cllr A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, Chairman of the Orford Good Neighbour Scheme; Cllr I Thornton: river user; Cllr G Wingrove: married to an allotment holder.

4. Minutes of the 288th meeting held on 21 January 2026

These were agreed and signed as an accurate record.

5. Matters arising from the 288th meeting held on 21 January 2026

- The Clerk is chasing Suffolk Plumbing and Heating re work to cap off toilet and sink at Orford School (to be paid for by NOTT from the Village Fund)
- Re kiosk: the Trustee agreed that the current user can continue over Easter, with any decision after that to be made by the Estates Committee.

6. Treasurer's report

Cheques and balances not available.

The Clerk asked if the Trustee wished to use any money from the designated funds to cover recent expenditure on the concrete at the top of the slipway (Riverside fund), works to 4 Bakers Lane (Estates Fund), internal redecoration of Orford Town Hall (Town Hall fund and Estates Fund) and potential resurfacing works to Quay Street car park (Highways Fund). After discussion Cllr J Howard proposed that, as surplus funds from the year ended 31 March 2025 had not yet been distributed, money from general funds should be used to cover the above expenses, with the one exception of the TH decoration, where the remaining money from Rosemary Unwin's legacy should be used, with the balance coming from general funds. This was seconded by Cllr S Stoker and agreed unanimously.

7. Committee reports

No Estates/Highways meeting
No Riverside meeting

8. **General Trust business**

- Discussion re any increase in riverside charges for 2026 (document attached): it was agreed that a new category of power boats (60Hp and above) should be introduced, and the trustee agreed fees for this.
- Any changes for riverside Regulations and Recommendations for riverside users (current regs attached): no changes necessary.
- Quote for repairs to Quay Street car park: a quote from JJS had been received. The Clerk and Cllr Iliff had met with the contractors on site to look at the potholes, which are now quite extensive and deep in the three 'lanes' between the parking spaces and on the exit road parallel to Quay Street. After discussion the Clerk, Cllr M Iliff and contractors had felt that the best way to tackle the potholes would be to resurface a larger area around the potholes as the surface was not in a good state. The surface of the parking spaces themselves is in a relatively good condition, so it would be the three lanes between spaces and exit road which need attention – planning off and then resurfaced. The Trustee acknowledged that it would usually source three quotes for such work, but when quotes were sought for the work at the slipway JJS were the cheaper quote, and the work had been carried out to a high standard. The Trustee agreed that the lanes and exit road should all be done. Cllr J Howard proposed that the quote from JJS should be accepted. This was seconded by Cllr C Ambury and agreed unanimously.
- Progress with appointment of new Treasurer: the Chairman reported that after some consideration the Treasurer now wished to stay on and that the two more promising candidates interviewed had now withdrawn. The Chair, Vice Chair, Clerk and Harbour Master will support the Treasurer as much as they can. The Trustee was pleased to hear this news.

9. **Correspondence:** the Clerk had received an email from the Methodist Chapel about the Tea Room signs which had apparently been moved from the front of the Town Hall. This was not done by any Trustee, and the Clerk will try to find out what has happened.

10. **Items for next meeting: budgets, insurance for 2026/27**

The meeting closed at 7.34pm

11. **Date of next meeting:** Wednesday 18 March 2026 at 7pm