

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 242nd meeting of the New Orford Town Trust held on
Wednesday 21 April 2021, at 6.30pm, via Zoom**

MINUTES

Present: Cllrs I Thornton, C Ambury, F Barnwell, M Green, J Howard, M Iliff, A Macro, R Mallett, M Smy, P Smith and G Wingrove. Treasurer and Clerk in attendance.

1. Apologies for absence

After the meeting Cllr S Backhouse sent apologies as he was called out on a shout with the local fire service.

2. Acceptance of apologies

There were no apologies at the time of the meeting.

3. Declarations of interest

Cllr C Ambury: mooring holder, plot holder and river user; Cllr F Barnwell: member of Orford Sailing Club, mooring holder and river user, allotment holder; Cllr M Green: allotment holder, and Secretary and supplier to Orford Country Market; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; A Macro: allotment holder, Manager and supplier to Orford Country Market, Chairman of the Recreation Ground Charity, Chairman of the Orford Good Neighbour Scheme, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder; Cllr P Smith: river user and member of Orford Sailing Club; Cllr M Smy: allotment holder, plot holder, mooring holder; Cllr I Thornton: boatyard user and river user; Cllr G Wingrove: boatyard user, river user, and married to an allotment holder.

4. Minutes of the 241st meeting held on 17 March 2021

These were agreed as an accurate record.

5. Matters arising from the 241st meeting held on 17 March 2021

The Clerk reported that Mr Orford had put a drain on the Quay to try and sort out the problem with standing water near the hoist. Mr Orford will get the drain galvanised in due course. There has been no significant rainfall recently in order to see if the drain is working.

6. Treasurer's report

- Cheques and balances from 1-31 March 2021
It was commented that the charge for hire of scaffolding and of having the metal framed windows removed from one of the dormer windows was very high.

7. Committee reports

- No Estates/Highways meeting.
The Clerk reported that, having come up with a final lining plan for the QSCP, two quotes had been received for this work, along with some lining on the Quay. The quote from East Anglian Road Markings had come in at £2880 plus VAT for the car park, and £1111 for the Quay, with GB Roadart Ltd quoting £1900 plus VAT for the car park and £550 for the Quay. Cllr I Thornton proposed that NOTT should accept the quote from GB Roadart Ltd. This was seconded by Cllr R Mallett and agreed unanimously. The Clerk will contact GB Roadart Ltd and ask that the work is carried out as soon as possible. The

quote includes a mechanical sweeper to sweep off the pea shingle which protects the surface of the car park, so that the surface can be lined. The shingle will be left at the rear left corner of the car park, near the rear entrance to Quay Meadow, and the Trustee can arrange to have it respread at a later date. The Treasurer said that she may be able to find someone with a tractor if needed.

The Clerk reported that Kerway would be in touch with Cllr J Howard to arrange a meeting to quote for the pothole repairs at the QSCP and at the top of the slipway.

It was commented that several campervans had been seen staying overnight in the rear car park. The Clerk reported that overnight camping was not allowed and that the sign at the entrance to the QSCP did state this.

- No Riverside meeting

8. General Trust business

- NOTT land outside Pinneys, Quay Street: the Clerk had previously circulated a photograph of the area in question which is a continuation of the river wall going towards Quay Street. Currently no grass is growing as the ground has been compacted from cars parking there. There are some water meter and drain covers in the area. The Trustee agreed that it would be a good idea to put some topsoil and grass seed on the area, along with dragon's teeth (painted white) to prevent cars parking there. It was agreed that Kerway should be asked to take a look at this and quote for the work when they are looking at the potholes in the car park.

9. Correspondence

The Clerk reported that she had received an email from a local film company who wished to use the Quay as a location for part of a short film. The Riverside Committee had originally said that this would not be possible, however, the film company had been in touch again to see if some compromise could be reached with the Trustee. Cllrs M Smy and I Thornton agreed to meet with a representative, and the Clerk will arrange the meeting for the weekend.

10. Items for next meeting

Year-end accounts, Policies for renewal, consideration of format of NOTT meetings going forward (Zoom or in-person)

The meeting ended at 6.52pm.

11. Date of next meeting: Wednesday 12 May 2021 at 6.30pm