

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 241st meeting of the New Orford Town Trust held on
Wednesday 17 March 2021, at 6.30pm, via Zoom**

MINUTES

Present: Cllrs I Thornton (Chairman), C Ambury, J Howard, M Iliff, A Macro, R Mallett, M Smy, P Smith, and G Wingrove. Clerk in attendance.

1. Apologies for absence

Apologies were received from Cllrs S Backhouse and M Green (both for work commitments), F Barnwell (prior engagement), and Treasurer (illness).

2. Acceptance of apologies

The above apologies were accepted by the Trustee.

3. Declarations of interest

Cllr C Ambury: mooring holder, plot holder and river user; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; A Macro: allotment holder, Manager and supplier to Orford Country Market, Chairman of the Recreation Ground Charity, Chairman of the Orford Good Neighbour Scheme, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder; Cllr P Smith: river user and member of Orford Sailing Club; Cllr M Smy: allotment holder, plot holder, mooring holder; Cllr I Thornton: boatyard user and river user; Cllr G Wingrove: boatyard user, river user, and married to an allotment holder.

4. Minutes of the 240th meeting held on 17 February 2021

These were agreed by the Trustee.

5. Matters arising from the 240th meeting held on 17 February 2021

- The Clerk reported that the defibrillator has been installed at the Quay Office, and Cllr P Smith is in the process of registering it with the ambulance service. Once he receives notification that this has all gone through, the temporary covering on the defib will be removed.
- The Clerk reported that the Quay Warden had spoken to Mr Orford about the puddle and small water leak on the Quay, and that Mr Orford will get this looked at as soon as he can.

6. Treasurer's report

- Cheques and balances from 1-28 February 2021
These were accepted by the Trustee.

7. Committee reports

- Minutes of an Estates/Highways meeting held on 4 March 2021
Cllr M Iliff reported that after Black Rooster had come to the Main Hall and removed two of the opening glazed windows in one of the top dormers, the Committee had approached three building companies to come and take a look. It is clear that it is too big a job for one of the contractors, but the others (GW Smith and Charles Clarke) were going to get back to the Clerk with some advice/suggestions on what options might be available to the Committee. Once this has been received the Estates Committee will deal

with it.

- No Riverside meeting

8. General Trust business

- NOTT insurance for 2021-22: the Clerk reported that she had had a Zoom meeting with NOTT's broker, Scrutton Bland, about the insurance for 2021-22, and the price had come in at £6713.91, approximately a 10% increase on last year. This is partly due to an increase in insurance costs across the board, and also as a result of a claim by NOTT last year. The Trustee was happy to accept this quote, but asked that the Clerk ensured that a comparable quote is sought next year. [After the meeting a revised quote of £6928.04 was sent through, taking into account an increase in loss-of-income protection for the car park, and some additional things to be insured. This was accepted by the Trustee via email.]
- The Clerk reported that Mr B Penstead had fixed the trip hazard near the grating on the corner of the Quay.
- A member of the Trustee asked why allotment charges were increasing by around 10% this year, and the Clerk advised that water usage had increased last year, so this was to cover direct costs related to this.

9. Correspondence

The Clerk reported that she had received an answerphone message from someone at Pinneys about the area outside the shop down at the Quay, and a possible trip hazard where the tarmac from the road ends. It was agreed that the Clerk should contact Pinneys to find out exactly what is going on.

10. Items for next meeting

Usual items.

The meeting closed at 6.52pm.

11. Date of next meeting: Wednesday 21 April 2021