

**ORFORD & GEDGRAVE PARISH COUNCIL**  
**The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ**  
**Tel: 01394 459172**

E-mail: [orfordtownhall@outlook.com](mailto:orfordtownhall@outlook.com)

**Minutes of the 271<sup>st</sup> meeting of Orford & Gedgrave Parish Council**  
**held on Wednesday 13<sup>th</sup> September 2023 at 7.00pm in the New Room of the Town Hall.**

Present: Cllr Karen King  
          Cllr Margaret Green  
          Cllr Richard Mallett  
          Cllr Ian Thornton

Cllr Jonnie Howard  
Cllr Gary Wingrove  
Cllr Craig Ambury  
Cllr Mary Iliff

In Attendance 0 members of the public.

**Opening remarks**

**MINUTES**

**1. Reports from Representatives**

1. County Councillor Andrew Reid.  
Andrew Reid submitted a full written report to the PC and gave his apologies.
2. District Councillor Tim Wilson  
Tim Wilson no written report.

**2. Apologies for absence:**

Cllr Macro, Cllr Addy and Andrew Reid.

**3. Acceptance of Apologies**

The Councillors all agreed to accept the apologies.

**4. Declarations of interest:**

None

**5. Applications for dispensation:**

None

**6. It was agreed that the minutes of the 270<sup>th</sup> Parish Council (PC) meeting held on the 12<sup>th</sup> July 2023 be accepted as a true record of the meeting.**

**7. Matters arising from the 270<sup>th</sup> Parish Council meeting held on the 12<sup>th</sup> July 2023.**

7.1 **8 Town farm Estate** – Cllr King commented that this item was still ongoing, with meetings taking place and emails being exchanged. A further update will be given at the next meeting.

ACTION: To place on the next agenda.

7.2 **Friends Garage Update** – Cllr Wingrove said that Seaforth house site is under offer. Conversations are taking place between the shop and the developer. This is slowly moving forward.

Cllr Iliff asked if the Community Asset should be re-applied for on the garage site.

Cllr Wingrove suggested that the PC should be clear on what the Community Asset should mean. It was agreed that Cllr Wingrove would speak with Cllr Addy to see the advantages of re applying for the Community Asset on the garage site.

ACTION: To place on the next agenda. Cllr Wingrove to speak with Cllr Addy about the Community Asset Register.

**7.3 Alde & Ore** – Cllr Wingrove reported that there were no major updates, and there is to be an open day seminar at Snape Maltings on the 7<sup>th</sup> October 11.30 – 1.00.

ACTION: To place on the next agenda.

**7.4 Trees** – It was agreed to carry over the pricing of the trees to the next meeting as they would not be replaced until later in the year.

ACTION: Cllr Mallett to provide some quotes for the trees.

**7.5 Broad Street** – Cllr King reported that as no further communication has been received and it was agreed that this item could be removed from future agendas, until further communication has been made.

**7.6 20's plenty** – Cllr King commented that 20 mph zone is only advisory, and that 40 parishes have signed up for it. Cllr Macro attended the webinar, and there is further information being sent out to parishes. It was agreed by all that no decision should be made about this until further information is received and understood.

ACTION: Place on the next agenda

## **8. Contributions by members of the public.**

None

## **9. Finance**

**9.1 Authorisation for payment sheet** – There are eight payments to authorise Marie Backhouse (reimbursement for round post cap covers) - £43.98, John Backhouse (wood and post mix to repair signs and benches) - £47.09, East Suffolk Council (Uncontested Election charge) £112.20, Fresh Air Fitness (replacement labels for outdoor gym) £52.08, Sutcliffe Play (Cradle swing seats) £ 547.01, Wicksteed (repairs to 'Postman Pat' van) £198.22, Three Eyed Fiiish (Music for village feast) £350, and Clicks Marketing (Replacement defib pads) £110.40. Total £1460.98. It was noted that some of these payments had taken place.

Also, the staff wages of £949 per month for July and August.

Income – Barmann (Donation from Village Feast) £51.00 and Orford Flower Show (use of recreation ground) £645. Total £696.00.

It was agreed by all to approve the payments.

## **10. Planning**

**DC/23/3260/FUL & DC/23/3261/LBC – 114 Church Street, Orford, IP12 2LL**

Minor amendments to DC/21/4807/FUL – design of ancillary accommodation.

After some discussion it was agreed that the PC had no objection to this proposal.

ACTION: Clerk to send PC's comments to ESC.

**Other notifications:**

## **11. Parish Council Business: -**

### **1. Co-option of a Councillor**

The Clerk reported that one application had been received from Alec Greenwell.

Cllr Mallett proposed that the Parish Council accepts the application, this was seconded by Cllr Howard and agreed by all.

ACTION: Clerk to invite Alec Greenwell to the next PC meeting.

### **2. Re-adoption of the Code of conduct, Temporary signs Policy, Data Protection & Information Management Policy and the Standing Orders.**

The Clerk reported that there are no changes to these documents.

It was agreed by all to re-adopt these policies.

### 3. Village Feast

The Clerk commented that it was a good evening, there had been no complaints. Cllr King said that the music was not as loud as the other band, but it was enjoyed by those who had attended.

The Clerk confirmed that the band normally used for the Village Feast has been booked for next year.

### 12. Correspondence

**School Transport** – Cllr Mallett reported that having written to SCC re the school transport, no helpful response has been received.

Cllr King commented that the catchment school for Orford is Farlingaye, Woodbridge, although there is no funding for the school transport to the school. The free transport to the nearest school is Saxmundham, closely followed by Leiston. The current cost of a bus seat to Farlingaye is £350 per term.

Cllr Thornton commented that if Saxmundham school closes all the children will move to Leiston.

Cllr King commented that Saxmundham school is still shown on the website as a school that could be selected.

Cllr Mallett said that the bus company stated that there are spare seats on the bus, but SCC are stating there are no available seats.

**ACTION:** Cllr King to carry on and push for answers from SCC re the transport situation. Clerk to contact Iken & Sudbourne Parish Councils re problems with school transport.

**East Suffolk Council** – Cllr King reported that a document had been received ‘have your say on the new planning document covering custom and self-build housing’. It was agreed that if the Councillors wished to comment then they should contact the Clerk.

**Orford & District Gardening Club** – Cllr King commented that an email had been received from the gardening club who wanted to know if they could plant some crocus bulbs on the village green, either Quay Street or Broad Street. Some discussion took place about the flowers being cut by lawn mowers or strimmer’s on the routine cutting.

It was agreed by all to thank the Gardening Club but to decline their offer.

**ACTION:** Clerk to notify the Gardening Club of the Council’s decision.

**H-Markings** – Cllr King had received an email from the SCC Highways stating that if the PC wished to have the white lines repainted then it would be the PC that would need to pay.

**ACTION:** It was agreed by all to ask Andrew Reid about funding to cover the cost of the white line painting and the repainting of some of the double yellow lines.

### 13. Items for next meeting:

Items included in the minutes,

### 14. Date of next meeting: 11<sup>th</sup> October 2023

Cllr Macro gave her apologies for the October meeting.

**Meeting closed at 7.40pm.**