

**NEW ORFORD TOWN TRUST  
REGISTERED CHARITY 1053729**

**The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ**

**Minutes of the 270<sup>th</sup> meeting has held on  
Wednesday 21 February 2024, at 6.30pm, in the New Room of Orford Town Hall**

**MINUTES**

Present: Cllrs I Thornton (Chairman), M Green, A Greenwell, J Howard, M Iliff, K King and R Mallett.  
Treasurer and Clerk in attendance.

**1. Apologies for absence**

Apologies were received from Cllrs N Addy (illness), C Ambury (away), A Macro (away) and G Wingrove (health reasons).

**2. Acceptance of Apologies**

The above apologies were accepted.

**3. Declarations of interest**

Cllr A Greenwell: river user; Cllr M Green: allotment holder, supplier to Orford Country Market; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; Cllr K King: plot holder, dinghy licence holder and river user; Cllr R Mallett: relative of an allotment holder, partner of an NOTT employee; Cllr I Thornton: river user.

**4. Minutes of the 269th meeting held on 17 January 2024**

These were agreed and signed as an accurate record.

**5. Matters arising from the 269th meeting held on 17 January 2024**

- The Clerk will let Cllr C Ambury have the information requested re credit card charges.
- The Clerk has not yet submitted an application to East Suffolk Council for work to trees at the riverside pond, but will do so shortly.

**6. Treasurer's report**

- Cheques and balances from 1-31 January 2024  
These were accepted and signed by the Trustee.

**7. Committee reports**

- Minutes of an Estates/Highways meeting held on 8 February 2024
  - Cllr J Howard reported that he had obtained a quote of around £1900 from EFM Surfacing to fill in the potholes in the car park. It was agreed to proceed with this work asap, and Cllr J Howard will be on site when the work is carried out to ensure that the work is carried out properly.
  - At the next meeting the Committee will discuss signage to the Quay Street car park to try to make it easier for visitors to find.
  - The Clerk reported that she had had an email from the owners of Creek Cottage. NOTT had already arranged for undergrowth on the Quay Meadow side of the boundary fence to be removed to enable the owners of Creek Cottage to renew the fence from their side, and the owners had emailed the Clerk to say that there were so many pine needles on the Quay Meadow side that they were unable to proceed. The ground level on the Quay Meadow side is higher than that of Creek Cottage, but the Trustee agreed that this would be something the owners would

need to take account of when renewing the fence.

- Minutes of a Riverside meeting held on 12 February 2024
  - The Chairman asked Cllr J Howard if the Sailing Club had a system in place to note any incidents on the river, and Cllr J Howard confirmed that they did.
  - The Chairman reported that the filming had taken place on the Quay the previous Sunday and had seemed to go well despite the bad weather.
  - The Clerk reported that the broadband at the Quay Office was working, but that there was an issue with one of the camera. Sygma will contact the Quay Warden and arrange for an engineer to come and visit to try and solve the issue.

## **8. General Trust business**

- Pontoon: further to discussions amongst various parties, it was agreed unanimously that this was no longer going to be a possibility.

## **9. Correspondence**

- Request from Emergency Group for more equipment: after discussion Cllr J Howard proposed that the Trustee should purchase the requested items for the Group. This was seconded by Cllr A Greenwell and agreed with 6 votes in favour and one abstention.
- Email from OSLOF re prizes for Easter Egg hunt event: OSLOF had asked NOTT for a donation of £30 as prize money. The Trustee agreed unanimously to this.
- The Clerk reported that she had heard back from Plug In Suffolk re the possible car charging points in the Quay Street car park. NOTT's application had been turned down because of the lack of a nearby building to run the electric supply from. NOTT has in the past met with UK Power Networks about running a supply from Quay Street. The Clerk has arranged to speak to the person in charge of the project tomorrow to try and see what can be done to overcome the issues.

## **10. Items for next meeting:** usual items

The meeting closed at 7.14pm.

## **11. Date of next meeting:** Wednesday 20 March at 6.30pm.