

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 267th meeting held on
Wednesday 18 October 2023, at 6.30pm, in the New Room of Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), N Addy, C Ambury, M Green, J Howard, M Iliff, A Macro, R Mallett and G Wingrove. Treasurer and Clerk in attendance.

1. Apologies for absence

Apologies were received from Cllr K King (holiday).

2. Acceptance of Apologies

The above apologies were accepted by the Trustee.

3. Declarations of interest

Cllr N Addy: river user; Cllr C Ambury: mooring holder, plot holder and river user; Cllr M Green: allotment holder, supplier to Orford Country Market; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; Cllr A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, Chairman of the Orford Good Neighbour Scheme, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder, partner of an NOTT employee; Cllr I Thornton: river user; Cllr G Wingrove: boatyard user, river user, and married to an allotment holder.

4. Minutes of the 266th meeting held on 20 September 2023

These were agreed and signed as an accurate record.

5. Matters arising from the 266th meeting held on 20 September 2023

- The Clerk informed the Trustee that she had replied to OSC and Mr Warner, and had not heard anything back.
- Cllr G Wingrove has details of an alternative supplier for the pontoon and is looking into this. He will start to progress permissions needed.

6. Treasurer's report

- Cheques and balances from 1-30 September 2023
These were agreed and signed by the trustee.
The Treasurer pointed out that NOTT has an account with National Savings and Investments with just a few hundred pounds in it, and the Trustee agreed to close this account and transfer the money to another of NOTT's accounts.

At 6.36pm Cllr M Green entered the meeting with apologies for being late.

7. Committee reports

- Minutes of an Estates/Highways meeting held on 21 September 2023
 - The Clerk asked permission of the Trustee to contact UK Power Networks on its behalf re a tree overhanging the Bakers Lane cottages. The Trustee agreed.
 - It was pointed out that the flower beds and boundary hedges in the QSCP could do with being trimmed back. It was agreed that the Clerk would contact East Suffolk Services and ask them to do this.

- No Riverside meeting: at the previous Riverside meeting it had been agreed to look into getting an additional CCTV camera to cover the boatyard entrance after a boat and trailer was stolen in September. The Quay Warden and Clerk had met with Sygma that morning to see where a camera might be located. A location at the back of the toilet block had been identified, with a camera facing the boat yard entrance. There is a tree next to the pond which would need to be removed to enable line of sight from the camera to the Quay Office. The Clerk will be applying for permission to do some work to 4 trees in Quay Meadow and Millennium Wood, and the Trustee agreed that at the same time the Clerk should apply for permission to get this tree removed. Sygma will come back with a price for the additional camera.

8. General Trust business

- Update on pontoon: dealt with in item 5 above.

9. Correspondence

- Emails/letter of thanks for donation, from: Aldeburgh Cottage Hospital
- Letter from Suffolk Archives requesting permission to include in a promotional video an old NOTT document from 1579-1662 which is currently held at the Suffolk Archives. This was agreed by the Trustee.

10. Items for next meeting: Pontoon, Charging points in QSCP, Village Fund application from OBA

The meeting closed at 6.47pm.

11. Date of next meeting: Wednesday 15 November at 6.30pm