

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 266th meeting held on
Wednesday 20 September 2023, at 6.30pm, in the New Room of Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), N Addy, C Ambury, M Green, J Howard, M Iliff, K King, R Mallett, and G Wingrove. Treasurer and Clerk in attendance.

1. Apologies for absence

Apologies were received from Cllr A Macro (holiday) and M Green (for lateness due to work).

2. Acceptance of Apologies

These were accepted by the Trustee.

3. Declarations of interest

Cllr C Ambury: mooring holder, plot holder and river user; Cllr M Green: allotment holder, supplier to Orford Country Market; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; K King: plot holder, dinghy licence holder and river user; Cllr R Mallett: relative of an allotment holder, partner of an NOTT employee; Cllr I Thornton: river user; Cllr G Wingrove: boatyard user, river user, and married to an allotment holder.

4. Minutes of the 265th meeting held on 19 July 2023

These were agreed and signed as an accurate record.

5. Matters arising from the 265th meeting held on 19 July 2023

The Clerk reported that she had emailed the School about the Hedgehog Highways project.

6. Treasurer's report

- Cheques and balances from 1 July-31 August 2023
These were accepted and signed by the Trustee.

At 6.35pm Cllr M Green entered the meeting with apologies for being late.

7. Committee reports

- No Estates/Highways meeting
- Minutes of a Riverside meeting held on Monday 18 September
 - Quotes had been received for a possible pontoon and piling associated with it; the pontoon at £27,000 plus VAT and piling at around £10,000 plus VAT (worse case scenario). The pontoon would sit on the south side of the quay, several meters off the quay, and be around 15m in length, with a 10m gangway, and come off the second set of steps, leaving enough room for the fishermen to dock alongside and use the hoist as usual. Other quotes will be sought, including one for a composite deck rather than wood. The pontoon would be useful for dinghies and short-term visitors, and it is likely that NOTT would make a small charge for using it. The Riverside Committee wanted permission to proceed with this project, and the Trustee agreed unanimously that this should be progressed.
 - Possible seafood festival, June 2024; the Quay Warden and Clerk had met with Mike Warner to talk about this, and whether it might be possible. It would be quite small

in scale and focussed on local fishing and produce. The Committee had agreed to this in principle as it would not be during peak season. Mr Warner is still looking at other possible locations and will get back to NOTT in due course.

- OSC Regatta: OSC had written to the Riverside Committee regarding a regatta on Saturday 3 August 2024 to celebrate the Sailing Club centenary, and all members of the Trustee had seen this request. They had asked NOTT if it would consider closing the slipway and quay. NOTT had also discussed possible use of the car park. After lengthy discussion, including concern that the event is to take place on a Saturday in peak season, Cllr M Iliff proposed that NOTT should keep the quay and slipway open as usual. This was seconded by Cllr R Mallett, with 7 votes for, and 2 abstentions. Cllr M Iliff further proposed that the QSCP should remain open to the public as usual on that day. This was seconded by Cllr R Mallett, with 7 votes for, and 2 abstentions. It was therefore agreed that the quay and car park would operate as usual on that day. It was commented that OSC will need to ensure that appropriate insurance is in place for all activities.
- It was reported that the Quay Warden would be arranging to meet with the Commodore of the Sailing Club to talk about damage which had been done to some moored boats during OSC racing.

8. General Trust business

Trustee's report: this was agreed by the Trustee.

9. Correspondence

- Emails/letters of thanks for donations, from: The Fire Fighters Charity, East Anglian Children's Hospices, RNLI: these were noted.
- Emails from two individuals re overgrown state of the path on the river wall: the Clerk had reported that she had had a number of emails and phone calls from people complaining about the overgrown state of the path on the river wall. The Clerk had responded that this was not NOTT's responsibility and had asked them to report any issues on the Suffolk County Council's online reporting tool. The NOTT Clerk had also informed the Parish Clerk of the complaints. It is understood that the overgrowth has now been cut back.

10. Items for next meeting: applications from the Village Fund, update on the pontoon, quarterly accounts to 30 September 2023.

The meeting closed at 7.15pm.

11. Date of next meeting: Wednesday 18 October 2023, at 6.30pm.