

**NEW ORFORD TOWN TRUST  
REGISTERED CHARITY 1053729**

**The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ**

**Minutes of the Annual General Meeting (meeting no 263) held on  
Wednesday 24 May 2023, at 6.30pm, in the New Room of Orford Town Hall**

**MINUTES**

Present: Cllrs I Thornton (Chairman), C Ambury, M Green, J Howard, M Iliff, K King, A Macro, R Mallett and G Wingrove. Treasurer and Clerk in attendance.

**1. Election of Chairman for 2023-24**

Cllr R Mallett proposed Cllr I Thornton as Chairman. This was seconded by Cllr M Iliff and agreed unanimously.

**Election of Vice Chairman for 2023-24**

Cllr A Macro proposed Cllr M Iliff as Vice Chairman. This was seconded by Cllr J Howard and agreed unanimously.

**2. Apologies for absence**

Apologies were received from Cllr N Addy (holiday).

**3. Acceptance of Apologies**

The above apologies were accepted.

**4. Declarations of interest**

Cllr C Ambury: mooring holder, plot holder and river user; Cllr M Green: allotment holder, supplier to Orford Country Market; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; K King: plot holder, dinghy licence holder and river user; A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, Chairman of the Orford Good Neighbour Scheme, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder, partner of an NOTT employee; Cllr I Thornton: river user; Cllr G Wingrove: boatyard user, river user, and married to an allotment holder.

**5. Minutes of the 262nd meeting held on 19 April 2023**

These were agreed and signed as an accurate record.

**6. Matters arising from the 262nd meeting held on 19 April 2023**

Re large trees in Quay Meadow, Cllrs M Iliff, J Howard and the Clerk had met with Tim Will from Tree Climber to have a look at the large trees. The trees are healthy, and the Estates Committee will meet at the beginning of June to discuss with the Committee how it wishes to proceed, before arranging a meeting with the householder.

**7. Treasurer's report**

- Cheques and balances from 1 March - 30 April 2023  
These were accepted and signed by the Trustee.

**8. Committee reports**

- No Estates/Highways meeting: the Clerk reported that work on the dormer windows is now complete.
- No Riverside meeting

## **9. General Trust business**

- Allocation of sub-committees: there are currently two vacancies on the Parish Council and the current committees have an unequal number of members. The Chairman suggested that the following Councillors should be on the Riverside Committee: Cllrs C Ambury, A Macro, R Mallett, I Thornton and G Wingrove, with the following Councillors on the Estates/Highways Committee: Cllrs N Addy, M Green, J Howard, M Iliff and K King. This was agreed unanimously.
- Consideration of NOTT advisor for allotments: the Trustee was very happy for Ian Castle to continue in this role.
- Approval of preferred contractors: these are businesses/individuals which the Trustee believes offer NOTT good service and value for money, and which the Trustee is happy for the Clerk to contact direct to undertake smaller jobs without going out to tender. The Trustee approved the following: Curles (for electrical work), Pat Magennis (plumbing), Suffolk Coastal Norse (grounds maintenance), John Backhouse (repairs/handyman jobs, fencing) and Steve Linzell (painting and decorating).

## **10. Correspondence**

- Email from Jolly Sailor re use of green opposite the pub: the Jolly Sailor wish to put a basket of blankets on the green opposite the Jolly Sailor, for use by people buying from the Jolly Gelato kiosk. The Trustee considered this, and while it was happy for people to use blankets, it did not want the basket or any signage on the green itself. There has until recently been an ice cream concession on that area and might well be again in the future. The Clerk will send a reply.
- Email from Tim Beach re AOCP: the Trustee agreed that Cllr G Wingrove (the PC representative on the AOCP) should have a initial conversation with Tim Beach to see what he wanted to communicate to the PC/NOTT, and he will report back.

## **11. Items for next meeting**

- Approval of accounts of year ended 31 March 2023.
- Distribution of surplus to designated funds
- Applications for grants from the Village Fund
- Small grants/donations

The meeting closed at 6.47pm.

## **12. Date of next meeting: Wednesday 21 June at 6.30pm**