

**NEW ORFORD TOWN TRUST
REGISTERED CHARITY 1053729**

The Town Hall, Market Hill, ORFORD, Woodbridge, Suffolk IP12 2NZ

**Minutes of the 259th meeting of the New Orford Town Trust held on
Wednesday 18 January 2023, at 6.30pm, in the New Room of Orford Town Hall**

MINUTES

Present: Cllrs I Thornton (Chairman), N Addy, C Ambury, J Howard, M Iliff, K King, A Macro, R Mallett and G Wingrove. Treasurer and Clerk in attendance.

1. Apologies for absence

Apologies were received from Cllr P Smith (holiday) and M Green (illness).

2. Acceptance of Apologies

These apologies were accepted by the Trustee.

3. Declarations of interest

Cllr N Addy: river user; Cllr C Ambury: mooring holder, plot holder and river user; Cllr J Howard: member of Orford Sailing Club, plot holder, mooring holder and river user; Cllr M Iliff: member of Orford Sailing Club; K King: plot holder, dinghy licence holder and river user; A Macro: allotment holder, supplier to Orford Country Market, Chairman of the Recreation Ground Charity, Chairman of the Orford Good Neighbour Scheme, and married to a quay user (fisherman); Cllr R Mallett: relative of an allotment holder, partner of an NOTT employee; Cllr P Smith: mooring holder, river user and member of Orford Sailing Club; Cllr I Thornton: river user; Cllr G Wingrove: boatyard user, river user, and married to an allotment holder.

4. Minutes of the 258th meeting held on 16 November 2022

These were agreed and signed as an accurate record.

5. Matters arising from the 258th meeting held on 16 November 2022

The matter of a possible pontoon will be on the agenda of the next Riverside meeting, as will the matter of Chantry using red diesel.

6. Treasurer's report

- Cheques and balances from 1 November-31 December 2022
There was a query about VAT payments, and the Treasurer advised that VAT was due to be paid as soon as an invoice was issued. These were accepted and signed by the trustee.

7. Committee reports

- No Estates/Highways meeting
There had been no meeting, but there was an update on the dormer windows. Cllr N Addy reported that Metwin had been to the Hall at the beginning of January to remove the upper dormer windows. It became apparent that the metal frames were too large for the wooden subframe. Metwin had taken the metal frames back to the workshop and managed to trim part of the frame to see if it might fit in that way. Metwin had been back yesterday and today to see if they would fit, and they would not. They had measured up all the openings and refixed the temporary wood back in place. Cllr N Addy had thought about possible solutions and cannot see a way of altering the wooden frames to make the metal windows fit. He suggested that the only option is to get new metal frame sections made. Metwin had welded up 2 possible options for a fixed frame

and for a frame similar to the opening sections currently in place. Photos of these 2 mock ups were circulated. Talking to Metwin, they did not anticipate that this option of new window would be any more expensive than refurbishing the old ones. The timber subframes are in good condition.

The Trustee agreed that new windows are realistically the only solution, and we will need to approach the Conservation Office at East Suffolk Council to let him know the issues and possible solution. Listed building consent would need to be sought for new windows. The Clerk will email Mr Scrimgeour setting out the issues and seeking his opinion on the suggested solution. Applying for listed building consent may affect the time frame for the project.

- No Riverside meeting

8. General Trust business

- Approval of Scrutton Bland annual report to 31 March 2022: these were approved by the Trustee: these were agreed by the trustee.
- Update on electric charging points after meeting with Anglia Car Charging and UK Power Networks: there is no update at this point.
- Suggestion from Emergency Group re generator for the Town Hall: this had been suggested as a way of making sure there was power at the Hall in the case of a complete power cut. This would enable the building to act as a hub for people to come to. Whilst no written proposal had been received from the Emergency Group, it was commented that such a scheme would be costly. Having a permanent generator would mean that someone would need to test it on a regular basis, as well as replacing fuel as it goes off. It might be better to consider hiring a generator if one were needed. There might also be the chance that a local business (such as a pub) might hire one in, in which case that place could be used as a hub. NOTT might even consider covering the cost of generator hire if it was needed.

9. Correspondence: there was none.

10. Items for next meeting

Budgets for 2023-24

Applications for money from the Village Fund

Approval of quarterly accounts to 31 December 2022

The meeting closed at 7.04pm.

11. Date of next meeting: Wednesday 15 February 2023 at 6.30pm